



68th ANNUAL CONVENTION CALL

TO: ALL AFFILIATED LOCAL UNIONS AND DISTRICT COUNCILS

In accordance with Article 9 of the Constitution of the Canadian Union of Public Employees, Alberta Division, you are hereby notified that the 68th Annual Convention will be held from **March 14 - 16, 2018 in Grande Prairie, AB.**

Convention will take place over the entire three (3) days, so please plan accordingly.

PLEASE NOTE:

Education Day will take place on **Saturday March 17th, 2018**, the day after the convention. These workshops are optional and if you plan on participating please fill out the appropriate registration form and submit a cheque in the amount of **\$40.00** made out to CUPE Alberta.

Note: the cost of Registration/Education Day/Banquet tickets can be on the same cheque.

REPRESENTATION

In accordance with Article 9, of the Canadian Union of Public Employees, Alberta Division Constitution; "Representation at all Division Conventions shall be based upon the average membership over the preceding calendar year as evidenced by Per Capita Fees paid during that period. Affiliates chartered in the year of the Convention shall have their delegate entitlement based upon the Per Capita Fees paid for the period immediately prior to the Convention. Delegate entitlement shall be: two delegates for the first one hundred members and one delegate for each additional hundred, or fraction thereof. Delegate entitlement shall not be transferable between Locals. Affiliated District Councils, Council of Unions or Provincial Council of Unions shall each be entitled to two delegates. One Executive member of a Division Occupational Group may have delegate status on behalf of the committee if they are not delegates on behalf of their Local or District Council". The President, Secretary-Treasurer, Recording-Secretary, and both General Vice Presidents shall be deemed to be delegates to the Convention with all rights and privileges.



CREDENTIALS AND REGISTRATIONS

All Locals sending delegates to the 68th Annual Convention **MUST** have their CUPE National and CUPE Alberta Division per capita fees, including any arrears paid up to the last per capita period preceding the Convention (December 31, 2017), prior to being accredited.

Delegates on behalf of District Councils, Council of Unions or Provincial Council of Unions must have their affiliation fees paid.

Credentials will be mailed to the Locals upon receipt of their paid per capita for each month in the year 2017.

Credential Forms should be filled out correctly and the duplicate (coloured copy) should be sent to:

Elaine Moore
Secretary-Treasurer
CUPE Alberta Division
125 Simcoe Way
Fort McMurray, AB T9H 3B4

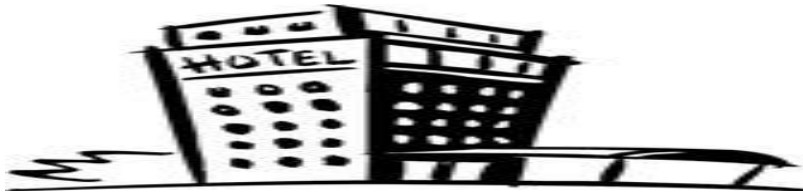
The original (white) credential copy is to be retained by the delegate and presented to the Credentials Committee when registering at the Convention Headquarters. Each delegate is required to present their own credential.

The early bird registration fee is three hundred twenty-five dollars **(\$325.00)** for each delegate prior to February 26, 2018. Late registrations will be four hundred dollars **(\$400.00)** for each delegate after February 26, 2018. Only, such accredited delegates will be entitled to vote on all business presented to the Convention.

Banquet tickets may also be purchased in advance, at a cost of fifty dollars **(\$50.00) per person.**

Note: the cost of Registration/Education Day and Banquet tickets can be on the same cheque.

Credentials are not transferable from Local to Local.



ACCOMMODATIONS

The 2018 CUPE Alberta Division Convention has been booked into the **Holiday Inn Hotel Suites and Conference Center, Grande Prairie, AB.**

Please make your reservations early by contacting the hotel directly and mention you will be attending the CUPE Alberta Division Convention. Hotel accommodations will be on a first come, first served basis.

The following is the information you will need about the Hotel.

Group Code: **“CUPE Alberta Annual Conference 2018”**

Holiday Inn Hotel Suites and Conference Center
9816 107 Street
Grande Prairie T8V 8E7
Reservations: **780-402-6886**

RATES ARE AS FOLLOWS:

Standard Room	Single occupancy \$149.99 plus taxes
	Double occupancy \$149.99 plus taxes
Club Room	Single occupancy \$169.99 plus taxes
	Double occupancy \$169.99 plus taxes

BOOK BEFORE – February 13, 2018.

****All rooms will be released after that date****



AMENDMENTS TO THE CONSTITUTION AND RESOLUTIONS

In accordance with Article 8, Constitutional Resolutions must be forwarded to the Recording Secretary at least 45 days prior to the convention.

In accordance with Article 9, Section 4, "Resolutions to be introduced for consideration at Convention shall be signed by the President and Recording Secretary of the affiliate, and sent to the Alberta Division Recording Secretary no less than 45 days prior to the convention."

Emergency resolutions can be submitted to the Division Convention Committees only if the resolution submitted is deemed by the Committee to be a new threat less than forty-five (45) days prior to Convention.

Division Convention Committees may submit resolutions, at any time, for consideration with the concurrence of a majority of convention delegates.

NOTE DEADLINE FOR AMENDMENTS TO CONSTITUTIONAL AND GENERAL RESOLUTIONS: January 28, 2018



CONVENTION COMMITTEES

- GENERAL RESOLUTIONS
 - 5 Members
- CONSTITUTION
 - 5 Members
- CREDENTIALS
 - 6 Members
- SERGEANT AT ARMS
 - 6 Members
- BALLOTING
 - 8 Members

If you wish to be on any of the above Convention Committees, you will be required to meet a day earlier than the first day of convention. (CUPE Alberta Division will pick up the added costs prior to the convention).

Please have your Local President send in your name and contact information to the Recording Secretary of the Division before February 26, 2018.

John Vradenburgh
Recording Secretary
CUPE Alberta Division
300, 10235 124th St NW
Edmonton, AB T5N 1P9

Or you can email: cupe.alberta.secretary@gmail.com



REGISTRATION of DELEGATES

Registration of delegates will be at the:

**Holiday Inn Hotel Suites and Conference Center
9816 107 Street
Grande Prairie T8V 8E7**

Tuesday evening, March 13th, 2018 (from 7:00 pm until 9:00 pm) and on
Wednesday morning, March 14th, 2018 (from 8:00 am until 9:30 am).

The Convention will commence at 10:00 am on March 14th, 2018.

In solidarity,

Elaine Moore
Secretary-Treasurer
CUPE Alberta Division



SMALL LOCAL ASSISTANCE FUND

Article 17, Section A of the Constitution states “the Division shall reimburse affiliated Locals of 100 members or less, 75% of the cost to the Local for paying lost wages, hotel and transportation for one delegate to the Division Convention”.

Article 17, Section C states “Locals wishing to access these funds must make application, in writing, to the Division Treasurer **“prior to”** adjournment of the final day of Convention.”

EDUCATION DAY

On Saturday March 17, 2018 immediately following the 2018 CUPE Alberta Division convention there will be a number of Educational workshops offered. Participation in the workshops is optional and an additional **\$40.00** fee is required for each delegate to attend.

Note – the cost of Registration/Education Day and Banquet tickets can be on the same cheque.

The finalized brochure and registration will be mailed out when completed and will also be available on the CUPE Alberta website at: www.alberta.cupe.ca

Please Send Registration forms to:

Patty Kinahan
Canadian Union of Public Employees
300, 10235-124 ST NW
Edmonton, AB T5N 1P9

Phone: (780) 484-7644
Email: pkinahan@cupe.ca

In order to effectively finalize the plans for education day we ask that you send in the registration forms by **MARCH 4, 2018.**



****IMPORTANT NOTICE****

“CONVENTION GREEN SPACE”

Once again at the 2018 Convention CUPE Alberta in conjunction with the “Environmental Resources Protection Committee” will be promoting a “green environment” at the convention.

This means that we intend on setting up the convention hall with wireless communications for those of you who want to bring your laptops.

Instead of receiving a Convention Binder upon registration you will be given the opportunity of receiving paper copies of the convention information OR a memory stick. This memory stick includes all the information provided in the paper copies.

We have been promoting this in the past and continue to do so in an effort to cut down on the amount of paper we go through each year. It is our hope to one day eliminate the need for most paper.

If you have any questions regarding this initiative, please contact:

John Vradenburgh
Recording-Secretary
CUPE Alberta Division
300, 10235 124th St NW
Edmonton, AB T5N 1P9

Email: cupe.alberta.secretary@gmail.com

