

NATIONAL REPRESENTATIVE APPLICATION FOR EMPLOYMENT

This form is designed to be completed electronically or by hand and may be returned by email or regular mail

PERSONAL INFORMATION																		
Name:	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 50%; border-bottom: 1px solid black;">(First)</td> <td style="border: none; width: 50%; border-bottom: 1px solid black;">(Last)</td> </tr> </table>						(First)	(Last)										
(First)	(Last)																	
Address:	<table style="width: 100%; border: none;"> <tr> <td colspan="6" style="border: none; border-bottom: 1px solid black;">(Street Address)</td> </tr> <tr> <td style="border: none; width: 15%; border-bottom: 1px solid black;">City:</td> <td style="border: none; width: 25%; border-bottom: 1px solid black;"></td> <td style="border: none; width: 10%; border-bottom: 1px solid black;">Prov.</td> <td style="border: none; width: 20%; border-bottom: 1px solid black;"></td> <td style="border: none; width: 15%; border-bottom: 1px solid black;">Postal Code:</td> <td style="border: none; width: 15%; border-bottom: 1px solid black;"></td> </tr> </table>						(Street Address)						City:		Prov.		Postal Code:	
(Street Address)																		
City:		Prov.		Postal Code:														
Phone #:	Work:		Cell:		Home:													
Email:																		
Local # (if CUPE member)																		
Do you have a valid driver's licence?			<input type="radio"/>	Yes	<input type="radio"/>	No												

LANGUAGE SKILLS									
English					Français				
	N/A	Beginner	Intermediate	Advanced		S.O.	Débutant	Intermédiaire	Avancé
Spoken	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Parlé	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Read	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Lu	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Écrit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other languages:									

EDUCATION			
Please indicate the highest level of education you have achieved.			
High school diploma	<input type="radio"/>	Professional and/or Technical certificate	<input type="radio"/>
College diploma/CEGEP/certificate	<input type="radio"/>	University certificate	<input type="radio"/>
Bachelor's Degree	<input type="radio"/>	Graduate Studies	<input type="radio"/>
Other	Explain:		
Are you currently enrolled in a program?	If yes, which program:		

EMPLOYMENT HISTORY

State detailed employment from current to last or attach résumé.

Name of current / Last employer:		
Address:		
Duration:	From:	To:
Your position / title:		

Describe your work experience in this position, including responsibilities and skills.

Name of employer:		
Address:		
Duration:	From:	To:
Your position / title:		

Describe your work experience in this position, including responsibilities and skills.

UNION EXPERIENCE

1. List all positions (elected, volunteered or paid) you have held in your local, CUPE or other labour organizations, committees, etc. Include start date and length of time in each position.

Union Position Held	From	To
1.		
2.		
3.		
4.		
5.		

2. Outline your experience in the following areas. Be specific and as detailed as possible and include dates. If required, use Appendix "B" for additional page(s).

a) Experience in organizing (union or other organizations)
b) Experience in negotiations
c) Experience in strikes and lockouts
d) Experience in grievance preparation, presentation, and settlement

e) Experience in arbitration preparation and presentation

f) Experience in political action and lobbying

3. Outline your experience in the following areas. Be specific and as detailed as possible and include dates. If required, use Appendix "B" for additional page(s).

a) Experience in providing advice and guidance to a person or a group of people

b) Experience in facilitating discussions or consultations on sensitive matters

c) Experience in planning and coordinating activities for a group of people

d) Experience in helping a person or a group of people in a conflict situation

TRAINING, COURSES AND WORKSHOPS

List any CUPE Bargaining Series or Stewarding Learning Series workshops taken in the last three years?

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

OTHER LABOUR RELATED EDUCATION OR RELEVANT COURSES

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

REFERENCES

CUPE National Representative assigned to your Local (if applicable)

Name:	
	(First) _____ (Last)
Area Office:	

REFERENCES

Provide two references, one of which should be a member of a trade union. Please note that they will be contacted.

Name:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black; width: 50%;"></td> <td style="border-bottom: 1px solid black; width: 50%;"></td> </tr> <tr> <td style="font-size: small; text-align: center;">(First)</td> <td style="font-size: small; text-align: center;">(Last)</td> </tr> </table>								(First)	(Last)								
(First)	(Last)																	
Title:																		
Union:																		
Business Address:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="6" style="border-bottom: 1px solid black; font-size: small;">(Street Address)</td> </tr> <tr> <td style="border-bottom: 1px solid black; width: 15%;">City:</td> <td style="border-bottom: 1px solid black; width: 25%;"></td> <td style="border-bottom: 1px solid black; width: 10%;">Prov.:</td> <td style="border-bottom: 1px solid black; width: 25%;"></td> <td style="border-bottom: 1px solid black; width: 15%;">Postal Code:</td> <td style="border-bottom: 1px solid black; width: 20%;"></td> </tr> </table>						(Street Address)						City:		Prov.:		Postal Code:	
(Street Address)																		
City:		Prov.:		Postal Code:														
Phone #:	Work:		Cell:		Home:													
Email:																		

Name:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black; width: 50%;"></td> <td style="border-bottom: 1px solid black; width: 50%;"></td> </tr> <tr> <td style="font-size: small; text-align: center;">(First)</td> <td style="font-size: small; text-align: center;">(Last)</td> </tr> </table>								(First)	(Last)								
(First)	(Last)																	
Title:																		
Union:																		
Business Address:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="6" style="border-bottom: 1px solid black; font-size: small;">(Street Address)</td> </tr> <tr> <td style="border-bottom: 1px solid black; width: 15%;">City:</td> <td style="border-bottom: 1px solid black; width: 25%;"></td> <td style="border-bottom: 1px solid black; width: 10%;">Prov.:</td> <td style="border-bottom: 1px solid black; width: 25%;"></td> <td style="border-bottom: 1px solid black; width: 15%;">Postal Code:</td> <td style="border-bottom: 1px solid black; width: 20%;"></td> </tr> </table>						(Street Address)						City:		Prov.:		Postal Code:	
(Street Address)																		
City:		Prov.:		Postal Code:														
Phone #:	Work:		Cell:		Home:													
Email:																		

APPENDIX “A”

Self-Identification Questionnaire (Voluntary Information)

Thank you for your application and interest in joining our staffing team. We are committed to fostering a workplace culture grounded in diversity and inclusiveness. CUPE encourages applications from Indigenous persons, people with disabilities, Black & Racialized persons, Women, and 2SLGBTQI+ persons. CUPE is committed to employment equity at all levels of the organization to ensure that our workforce reflects and represents our communities and membership.

The collection of self-identification data is a critical piece of an organization’s employment equity plan. This information allows the organization to understand the current staffing complement of its workforce. Furthermore, this information provides a measure to monitor how well the organization is achieving its employment equity plan objectives, the performance of its programs and to review its policies and practices so that it may increase the organization's capacity to recognize and remove any discriminatory practices and employment barriers to advance and achieve greater representation within its workforce. This information will also assist in ensuring that employment equity considerations and goals are built into all levels of the organization. Please complete the entire questionnaire as it will provide CUPE with valuable information about our staffing goals.

Privacy Notice

Information collected from this questionnaire is confidential and will be used where applicable and retained to advance CUPE’s employment equity goals, statistical analysis, strategy development, the measurement of progress in achieving our goals and human resource management purposes related to, training, and the establishment of development and special mentoring programs. Only authorized staff with employment equity responsibilities will have access to the information you provide in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA).

Please check all that applies:

Are you an Indigenous person?	YES <input type="radio"/>	NO <input type="radio"/>
Are you a Black or racialized person?	YES <input type="radio"/>	NO <input type="radio"/>
Are you a person with a disability?	YES <input type="radio"/>	NO <input type="radio"/>
Are you a member of the 2SLGBTQI+ community (Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex)?	YES <input type="radio"/>	NO <input type="radio"/>
What is your gender? Gender refers to current gender, which may be different from sex assigned at birth and from what is indicated on your legal documents.		
<input type="radio"/> Woman <input type="radio"/> Man <input type="radio"/> Non binary / Gender queer	<input type="radio"/> Prefer to self-describe.	

Thank you for completing the Self-Identification Questionnaire.

Please return to:
Organizing and Regional Services Department Canadian Union of Public Employees
1375 St. Laurent Blvd.
Ottawa, Ontario K1G 0Z7

Email : ors@cupe.ca – Fax : (613) 237-5508

PRINT

SUBMIT

CUPE is committed to providing an inclusive, respectful, accessible, and healthy workplace environment that is equitable and fair at all levels of its organization. We are committed to establishing a qualified workforce that is reflective of the diverse population and communities in which we live and serve. CUPE encourages applications from qualified members of the five (5) designated equity groups: Women, Indigenous people, Black and Racialized people, Persons with Disabilities, and 2SLGBTQI+ people. Upon request and at any stage of the recruitment and/or selection process, we will provide reasonable accommodations for candidates who have a temporary or a permanent disability. Please contact the Human Resources department to request an accommodation if needed at hr@cupe.ca.

APPENDIX "B"

(Use if required)

--